



Directorate of Economics and Statistics

Planning Department, Government of Maharashtra

Limited tender for conducting evaluation study of Non Government Institutes for disabled children implemented by Social Justice & Special Assistance Department, GoM

Tender Notification No.EVL/1117/NGIDC/322

- Refer to RFP No. 1. OAP/1116/EVL/277 dated 09th May 2016
2. OAP/1116/EVL/679 dated 23rd December 2016

Issued By

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Part I

Glossary

<i>Term</i>	<i>Meaning</i>
BG	Bank Guarantee
EDP	Electronic Data Processing
EMD	Earnest Money Deposit
GoM	Government of Maharashtra
LoI	Letter of Intent
NDA	Non-Disclosure Agreement
PBG	Performance Bank Guarantee
RFP	Request for Proposal
ISO	International Organization for Standardization
PQ	Pre-Qualification
Government	Government of India or GoM
GoI	Government of India
DES	Directorate of Economics and Statistics, Planning Department, GoM
Bidder	Entity which will respond to this limited bid
Government Agencies	Government entities which will assign actual work to empanelled vendors
Empanelled Vendors	Agency/organisation which has been empanelled in the respective categories mentioned in the Government resolution of Planning Dept., GoM, dated 22/07/2016 and 26 th September, 2017.
Raw data	Raw data is a primary data collected from survey and data entered in electronic format for all field
Final data	Final data (in electronic format) is a primary data collected from survey, which is scrutinised, validated and cleaned by removing outliers, data entry errors, etc. and ready to use for further data processing & tabulation
Contract Value	Price payable to the successful bidder under the contract for the full and satisfactory performance of the contractual obligation
Committee	Tender Evaluation Committee
NGIDC	Non Government Institutes for disabled children
HWC	Handicaped Welfare Commissionerate
SJSAD	Social Justice and Special Assistant Department
Approach Note	A brief note about <ol style="list-style-type: none"> i. Scheme: Introduction, Objectives, Nature, Criteria, Scope, Implementing agencies and targets & achievements (physical & financial) of the scheme. ii. Evaluation of scheme: Objectives of evaluation of the scheme, sample size, methodology & for whom schedules are to be designed.

Invitation for Proposal

Limited Tender Notice

LIMITED TENDER NOTICE

Directorate of Economics & Statistics

Planning Department

Government of Maharashtra, Mumbai

The Directorate of Economics & Statistics, Planning Department, GoM invites Limited tender for conducting evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM through e-tender from Group I-category A1 & Group II-category A2 organisations/institutions empanelled vide Planning Department's, Government Resolution, dated 22nd July, 2016, 26th September, 2017 and 27th September, 2017. The e-tender document is available from 21st May, 2018 on website <https://mahatenders.gov.in> (Tender reference No.EVL/1117/NGIDC/322). Last date of online submission of this tender is 04th June, 2018 up to 16.30 Hrs.

-Sd-

Dated: 11st May, 2018

Director

Directorate of Economics & Statistics,

Govt. of Maharashtra, Mumbai

Bidders are advised to study this limited tender document carefully before submitting their proposals in response to the Limited Tender Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document (and clarification/corrigendum issued subsequently, if any) with full understanding of its terms, conditions and implications.

This Tender document is not transferable.

RFP reference No.OAP/1116/EVL/277 for empanelment dated 9th May, 2016 and RFP reference No.OAP/1116/EVL/679 for empanelment dated 23rd December, 2016 is the base document for this tender process including all terms, conditions and guidelines set forth.

Bidders are advised to go through the Planning Department-

1. Government Resolution No. मुमाअ1016/प्र.क्र.78/का-1417, dated 22nd July, 2016
2. Government Resolution No. मुमाअ1016/प्र.क्र.78/का-1417, dated 21st November, 2016
3. Letter No. मुमाअ1017/934/प्र.क्र.98/का-1417, dated 16th September, 2017
4. Government Resolution No. मुमाअ1016/प्र.क्र.78/का-1417, dated 26th September, 2017
5. Government Resolution No. मुमाअ1016/प्र.क्र.78/का-1417, dated 27th September, 2017
6. Government Resolution No. वियोमू-1198/प्र.क्र.6/का-1413, dated 30th September, 1998

Important Information

#	Information	Details
1.	Project Name	To conduct evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM
2.	Limited Tender document reference No	EVL/1117/NGIDC/322 Date: 11 th May, 2018
3.	Limited Tender Fee (Non-refundable)	INR 1,000/- (Rupees One Thousand only) To be submitted online at https://mahatenders.gov.in (Bidders from Group II Category A2 are exempted for submitting Tender fee and EMD)
4.	Earnest Money Deposit (Refundable)	INR 10,000/- (Rupees Ten Thousand only) To be submitted online at https://mahatenders.gov.in (Bidders from Group II Category A2 are exempted for submitting Tender fee and EMD)
5.	Bid Validity Period	180 Days
6.	Performance Bank Guarantee	10 % of the Contract Value
7.	Performance Security Validity Period	6 months after expiration of all the Contractual Obligations
8.	Availability of Tender Document	21 st May, 2018 from 11.00 Hrs
9.	Last date for submission of queries for clarifications via email	Up to 23 th May, 2018 till 13.00 Hrs
10.	Date, Time & Place of pre-bid meeting	Date- to 24 th May, 2018 Time - 14.00 Hrs Place - Directorate of Economics and Statistics, 4th floor, EDP Centre, New Admin bldg, Opposite Mantralaya, Madam kama road, Mumbai-400032, Maharashtra
11.	Last date (deadline) for uploading the bid on e-Tendering website	Up to 04 th June, 2018 till 16.30 Hrs at https://mahatenders.gov.in
12.	Date of online opening of Technical Proposals received in response to the Limited Tender Notice	On 06 th June, 2018 at 14.00 Hrs.
13.	Place, Time and Date of opening of Commercial proposals received in response to the Limited Tender Notice	To be informed later to the shortlisted bidders
14.	Contact person for queries	Mr. Vijay Aher Additional Director (Evaluation) Ph.: 022 22797006/09/00, 22021614
15.	Email ID, Phone No:	Email Id: jtdireval.des@maharashtra.gov.in Ph.: 022 22797006/09/00, 22021614
16.	Submission Type	e-tendering system

Scope of work

The Directorate of Economics and Statistics (DES) desires to conduct an evaluation study of “Non Government Institutes for disabled children” implemented by Social Justice and Special Assistant Department, GoM. The limited tenders are called from Group I-category A1 and Group II-category A2 as specified in Planning Department, GoM Government Resolution No. मुमाअ/1016/प्र.क्र.78/का-1417, dated 22nd July, 2016, 26th September, 2017 & 27th September, 2017.

Commissioner of Disability Welfare, Maharashtra state, Pune is implementing various schemes under the Disability Rights Act 2016 for the welfare of disabled persons. Among various schemes one major scheme is “Non Government Institutes for disabled children” implemented by Social Justice and Special Assistant Department, GoM. Under this scheme, voluntary organizations who run special schools/workshops for disabled children. Grants for salary & non pensioner subsidies are given. 90 percent of total grants are spent on this scheme. These schools are being run in every district throughout Maharashtra. There are total 729 schools and around 30,000 students are taking education in this schools. These schools are run in four categories Blind, Deaf & mute, Orthopaedically handicapped and Mentally deficient.

About Rs.486 crores are spent annually on them. If the quality of the school is not good and the children do not get proper education, these children will not be able to go to a normal school. They will get hurdel in their academic progress. Therefore, they will face problems freely in society. So the quality of this school should be good.

Minimum School selection is from each region and each district with each type (So that all types of Schools in the region can get selected). Also bidder may propose appropriate sampling methodology. The beneficiary sample should be representative and balanced. Block, district level and State level concerned functionaries should also be contacted/interviewed.

Overview of Non Government Institutes for disabled children Programme

There are mainly four categories of disabilities viz. i) Blind ii) Deaf & Mute iii) Orthopaedically Handicapped and iv) Mentally Deficient.

For each category there are Special Schools in Mumbai City & Sub urburn districts (which is known as State Sector) and other districts of Maharashtra (which is known as Local Sector).

For these schools there are 08 schemes viz.

- 1 Assistance to Non Government Institution for **Blind**
(State Sector) 2235 076 8
- 2 Assistance to Non Government Institution for **Deaf & Mute**
(State Sector) 2235 080 1
- 3 Assistance to Non Government Institution for **Orthopedically handicapped**
(State Sector) 2235 086 6
- 4 Assistance to Non Government Institution for **Mentally Deficient**
(State Sector) 2235 089 3
- 5 Assistance to Non Government Institution for **Blind**
(Local Sector) 2235 268 2
- 6 Assistance to Non Government Institution for **Deaf & Mute**
(Local Sector) 2235 269 1
- 7 Assistance to Non Government Institution for **Orthopaedically handicapped**
(Local Sector) 2235 271 5
- 8 Assistance to Non Government Institution for **Mentally Deficient**
(Local Sector) 2235 272 5

Specific objectives of the Schemes are as follows :

Government of Maharashtra is providing Grant-in-aid to institutions run by Non Government organizations engaged in education and physical rehabilitation of disabled persons in the age group of 6 to 18 years and vocational training for above 18 years. A facility of free Food, Shelter, Clothing and Education is provided through these institutions.

Purpose/Objectives of this evaluation study of the Non Government Institutes for disabled children

1. To study programme designs for consistency, feasibility, effectiveness and adequacy with respect to the goals and objectives.
2. To evaluate physical and financial progress of the scheme since last five years.
3. To evaluate the other funding resources received through like CSR, donation, etc. and its utilization (other than government funds) since last five years.
4. To evaluate the impact of scheme.
5. To identify bottle necks, scheme lacuna, catalysts, challenges, barriers and constraints, if any in the ground implementation.
6. To evaluate time to time monitoring of the scheme by concerned offices from Mantralaya to root level.
7. To evaluate the infrastructure facility such as actual condition of buildings of schools/hostels & workshops, drinking water, sanitation facility, kitchen and teaching & learning material/aids available in the school.
8. To find out whether the Special Schools & Workshops are sanctioned in the Districts are as per norms.
9. To assess the enrolled students with random verification.
10. To assess the percentage of disability of the enrolled students as per norms.
11. To assess promotion of inclusive education and period required for integration of special students. (Orthopedically disabled & Hearing impaired).
12. To evaluate efforts taken for skill development and rehabilitation by government and concern institute.
13. To evaluate recruitment procedure of Teaching & Non teaching staff as per norms.
14. To evaluate attainment of prescribed learning achievement by the disabled students.
15. To find out whether the schools and workshops carry Individual Evaluation Progress (IEP) of each student.
16. To suggest the criteria / norms for gradation of schools.

Expected broad procedure to be followed by successful bidder and expected deliverables

The successful bidder would be required to carry out the evaluation study of Non Government Institutes for disabled children in the State, covering following components: -

- (i) To formulate evaluation study implementation procedure
- (ii) Ask your needed information to concern Authorities/Officer's by giving a specified period (maximum one month) for evaluation as and when required. In case of not getting any information regarding for this evaluation as per your requirement, this fact should have to communicate to each stages of that officer's higher authorities after one week of that specified period. And this fact should have to communicate DES simultaneously. Otherwise "Penalty" clause will be applicable
- (iii) To design schedules for conducting evaluation study
- (iv) To determine coverage in terms of geography, population frame, etc. for canvassing schedules and sampling procedure

*(Component (i) to (iii) should be submitted to DES for approval)

- (v) To conduct pilot study for schedule testing
- (vi) Rectification of schedules on the basis of pilot survey
- (vii) To prepare Instruction Manual for conducting field work
- (viii) To impart training for conducting field work & schedules briefing which may be attended by DES representatives. Venue & time schedule of training should be informed well in advance to DES.
- (ix) To conduct field work, venue & time schedule of fieldwork should be informed well in advance to DES so that DES representatives can inspect the same.
- (x) To monitor field work & take corrective measures
- (xi) To capture data (collection, validation, data entry & compilation in electronic format)
- (xii) To validate captured data
- (xiii) To tabulate validated data
- (xiv) To analyse tabulated data (tabulation plan to be mutually decided by DES with successful bidder)
- (xv) To submit questionnaire and final evaluation report (soft copy and 10 Hard copies each) covering results & recommendations in Marathi language. However, summary & recommendations will have to be submitted in both Marathi and English language.
- (xvi) To submit raw data, final data (in electronic format) and schedules to DES. The schedules which would be canvassed by successful bidder should be submitted to DES, if canvassed physically.
- (xvii) Secondary data needs to be analysed for all Districts. (Secondary data generated through MIS/Administrative operative system).
- (xviii) Fortnight report indicating the progress of evaluation survey should be submitted regularly to DES.

All rights regarding this evaluation survey are reserved to DES.

Kindly refer to the '4.4 Scope of work' for empanelled agencies mentioned in the tender document OAP/EVL/1116/277, dated 09th May, 2016 and OAP/EVL/1116/679, dated 23rd December, 2016. The successful bidder will have to adhere to the standard prescribed by United Nations Group of Evaluation. (Please refer the site <http://www.uneval.org/document/detail/22>). Further Corrigendum-1 issued to the above mentioned tender document dated 09th May, 2016, wherein it has been made binding on the empanelled agencies to adhere to the guidelines issued by erstwhile Planning Commission. These guidelines are available at http://planningcommission.nic.in/reports/peoreport/peo/guide_consult1902.pdf (pages 1-7). The bidders are advised to refer to these standards for conducting evaluation studies of various evaluation schemes conducted by DES available at <https://mahades.maharashtra.gov.in/surveyReports.do?repCatId=ES>

Expected important activities

The successful bidder will have to ensure that all data is collected, validated and tabulated as per the specified time schedule. Following are the expected important activities.

- a. A summary of interaction with various stakeholders like health officials, local bodies, beneficiaries, etc.
- b. Fortnight/Mid progress report to be submitted.
- c. Reports on documentation of experiences at the end of the study.
- d. Presentations and participations in the discussions, meetings and minutes of meeting.
- e. As per the planning department, Government Resolution dated 30th September, 1998 Para No.9.9.1 & 10, it will be mandatory for successful bidder to present the finalized evaluation study report/Presentation in front of committee in separate two meetings whenever called one under the chairman ship of Hon Additional Chief Secretary (planning) and another headed by Hon Chief Secretary, GoM.

Instructions to Bidder

1. Purpose of Bid Document

This document provides information to enable the bidders to understand the broad requirements to submit their "Bids".

2. Cost of Bid Document

The Cost of tender document is **INR 1,000/- (Rupees One Thousand only) inclusive of GST** which shall be paid online. Bidders from Group II Category A2 are exempted for submitting Tender fee and EMD.

3. Completeness of Bid Document

Bidders are advised to study all instructions, forms, terms, requirements and other information in the Bid Documents carefully. Submission of bid shall be deemed to have been done after careful study and examination of the Bid Document with full understanding of its implications. The response to this Bid Document should be full and complete in all respects. Failure to furnish all information required, submission of a proposal not substantially responsive in every respect will be at the bidder's risk and may result in rejection of the bid.

4. Proposal Preparation Cost

The bidder shall be responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by DES to facilitate the evaluation process, and in negotiating a definitive Contract or all such activities related to the bid process. The DES will in no case be responsible or liable for such costs, regardless of the conduct or outcome of the bidding process.

This Bid Document does not commit DES to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award. All materials submitted by the Bidder shall become the property of the DES and may be returned at the sole discretion of DES.

5. Period of Validity of Bids

Bids shall remain valid for the period of 180 days after the bid submission deadline date prescribed by DES. A bid valid for a shorter period shall be rejected by DES as non-responsive.

In exceptional circumstances, prior to the expiration of the bid validity period, the DES may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing. In this case, the EMD shall also be extended for Thirty days (30) beyond the deadline of the extended validity period. No interest will be paid by DES on amount of EMD.

6. Pre-Bid Meeting

DES will host a Pre-Bid Meeting for queries (if any) raised by the prospective bidders. The date, time and place of the meeting are given in this document. The representatives of the bidders may attend the pre-bid meeting at their own cost. The purpose of the pre-bid meeting is to provide a forum to the bidders to clarify their doubts / seek clarification or additional information, necessary for them to submit their bid.

All enquiries from the bidders relating to this Bid Document must be submitted to Deputy Director (Evaluation) by 23rd May, 2018 till 13.00 Hrs. These queries should also be emailed to jtdireval.des@maharashtra.gov.in. The queries should necessarily be submitted in the following format as a Word Document:

Format for raising queries in the bidding:

#	Bid Document reference (Section No., Page No.)	Content of the Bid Document requiring clarification	Clarification sought / queries
1			
2			
3			

Authorisation letter in the name of the person attending pre-bid meeting needs to be submitted on the letterhead of the Bidder during the pre-bid meeting in the format specified in Annexure C.

Queries submitted post the deadline mentioned or which do not adhere to the above mentioned format may not be responded to. All the responses to the queries (clarifications/corrigendum) shall be made available at DES Head office & will be informed to respective vendor accordingly.

7. Amendments to Bid Document

At any time before the deadline for submission of bids, the Directorate, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by an amendment. All the amendments made in the document would be issued as a corrigendum to the Tender Document and shall be made available at <http://mahatenders.gov.in>.

The bidders are advised to visit the website <http://mahatenders.gov.in> on regular basis for checking necessary updates. DES also reserves the rights to amend the dates mentioned in this Tender Document for bid process.

In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, DES may, at its discretion, extend the last date for the receipt of Bids.

8. Rights to Terminate the Process

DES may terminate the Bid Document process at any time and without assigning any reason. DES makes no commitments, express or implied, that this process will result in a business transaction with anyone.

This Bid Document does not constitute an offer by DES. The bidder's participation in this process may result in DES selecting the bidder to engage in further discussions and negotiations toward selection. The commencement of such negotiations does not, however, signify a commitment by DES to execute a contract or to continue negotiations. DES may terminate negotiations at any time without assigning any reason.

9. Site Visit/Field visit

The Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department , Mantralaya, GoM through Handicaped Welfare Commissionerate (HWC) in the State. If intending bidder desires to visit field offices, it is requested that prior appointments of concerned officers be taken (for which accommodation/Transportation charges will be incurred by successful bidder only). The letter for extending co-operation to the intending bidder shall be issued by DES to the offices of SJSAD, if demanded. Man-days for field work and expected duration of field work must be shared with DES. Also convey the visit schedule of survey well in advance along with name and contact details of surveyor to the respective Deputy Commissioner or District Statistical officer so that DES representative may visit the same randomly which will also help the agency to collect information from Government Official if they refuse to do so. Successful bidder must send written communication to Administrative Department (Social Justice and Special Assistant Department) and concerned office for necessary primary / secondary data for the said evaluation survey within one month of issuing of work order. If concerned office fails to provide necessary information regarding the scheme within one month of awarding the tender, successful bidder should communicate to DES, Evaluation Branch with all follow up letters & list of required information for the study for further necessary action.

10. Language of Bid

The Bids prepared by the Bidder and all correspondence and documents relating to the bids exchanged by the Bidder and DES, shall be written in English language, provided that any printed literature furnished by the Bidder in another language shall be accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the bidder.

11. Bid Submission Format

The entire proposal shall be strictly as per the format specified in this Bid document. Details of the format are given in Part-II- Annexures of this tender document. Bidder shall ensure that the bid documents are submitted in the respective folder online.

12. Documents Comprising of Bid

The following table is provided as a guideline for submitting various important documents along with the bid.

#	Type of Envelope	Documents to be submitted
01	Technical Proposal Folder (Envelope A)	<ul style="list-style-type: none"> ✓ Annexure A: Bid Cover Letter ✓ Online payment receipt of EMD of Rs. 10,000/- & Online payment receipt of Limited Tender Fee of Rs. 1,000/- ✓ Annexure B: Format to share Bidder's Particulars and contact person's details ✓ Annexure C: Authorisation letter for attending pre-bid meeting (To be provided on the letter head of Bidder) ✓ Annexure D: Format for CV of 6 key staff members proposed for this study ✓ Annexure E: Draft Format for activity wise work plan with subject title ✓ Annexure F: Brief understanding of Non Government Institutes for disabled children ✓ Annexure G: Proposed methodology for evaluation study of Non Government Institutes for disabled children <p>(Complete tender documents with signature & stamp of authorized signatory on each page with proper subject title)</p>
02	Commercial Proposal Folder (Envelope B)	<ul style="list-style-type: none"> ✓ Annexure H: Format for Price schedule Commercial Bid (in the BoQ format) <p>(Complete tender documents with signature & stamp of authorized signatory on each page with proper subject title)</p>

Condition: It may be noted that, the activities which can be sub-contracted should be strictly as per the RFP document OAP/1116/EVL/277 for empanelment dated 9th May, 2016&OAP/1116/EVL/679 dated 23rd December 2016.

Tender to be submitted in two separate parts containing Technical and Commercial proposals (online). Commercial offer must be given in separate envelope. Price Bid should not contradict in Technical proposal in any manner. Bidder should submit their prices only in price schedule (Annexure H) given in the tender, prices quoted other than in the bid form shall be liable to be rejected. The bid form must be filled completely, without any errors, erasures or alterations.

The bidder offer shall contain no interlineations, erasures or overwriting excepts as necessary to correct errors made by the bidder, in which case such corrections shall be initiated by the person or persons signing offer. Offers containing erasures or alterations will not be considered. There should be no hand- written material, corrections or alterations in the offer. Technical details must be completely filled up. Filling up of the technical details Form using terms such as "OK", "accepted",

“noted”, “as given in the brochure/manual” is not acceptable. The DES may treat offers not adhering to these guidelines as unacceptable.

13. Earnest Money Deposit (EMD) and refund for Group I – Category A1

Bidders are required to submit EMD of Rs.10,000/- (Rupees Ten Thousand only) online on the <https://mahatenders.gov.in> portal.

Unsuccessful Bidder’s bid security (EMD) will be discharged/ returned after the expiration of the period of tender offer validity prescribed by the DES.

The successful Bidder’s bid security (EMD) will be discharged upon the bidder executing the Contract and furnishing the Security deposit/performance security in the form of performance bank guarantee.

The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity or in case of a successful Bidder, if the Bidder fails:

- i) To sign the contract in accordance with the terms and conditions
- ii) To furnish performance bank guarantee as specified in the terms and conditions

14. Submissions of Bid

- Complete bidding process will be online (e-tendering) in two envelope system. All the notifications& detailed terms and conditions regarding this tender notice hereafter will be published online on web site <https://mahatenders.gov.in>.
- Bidding documents can be seen, downloaded and submitted in electronic format on the website. The deadline for submission of bid is specified in this document.
- The bidders are required to submit EMD online on web site <https://mahatenders.gov.in>
- Technical Proposal bids will be opened online on website <https://mahatenders.gov.in> on 6th June 2018
- Bidder should submit information & scanned copies in only PDF format in Technical Proposal Envelope as mentioned in the Bid Document.
- Uploaded documents of successful bidder may be verified with the original before signing the agreement. The successful bidder has to provide the originals to the concerned authority.
- No physical documents of Technical Proposal and Commercial Bid envelopes shall be accepted. Only the soft copies need to be uploaded on e-tendering website.
- Time and date of opening of Commercial bids will be informed by email to technically qualified bidder.
- The guidelines to download the tender documents and online submission of bids and procedure of tender opening can be downloaded from website <http://mahatenders.gov.in>.
- All documents are mandatory, however, DES reserves right to waive minor infirmity / non-conformity or call for clarifications / additional documents. The bidder will have to submit

additional document / clarification within 3 working dates from the date of issue of the letter / mail seeking clarification / additional document.

- The Director, Directorate of Economics & Statistics, Mumbai, GoM reserves the right to accept or reject any or all the tenders without assigning any reason.

15. Opening of Bid

Bids shall be opened through e-tender process (online). All the Bids received within the deadline shall be opened at the date, place and time mentioned in “Important Information” of this tender document.

The technical bids of all bidders will be opened.

The Bidders’ representatives who are present shall be requested to sign the attendance sheet. Authorisation letter in the name of the person attending bid opening meeting needs to be submitted on the letterhead of the Bidder during bid opening in the format specified in Annexure C.

Once the bids are opened each bid will be checked for technical criteria.

16. Opening of Commercial Bid

Bids shall be opened through e-tender process (online). The commercial bids of only technically successful bidders will be opened. DES shall notify the technically qualified bidders about the date of opening the Commercial Bids.

The commercial bids will be opened and assessed by DES for completeness and accuracy. Arithmetical errors will be rectified on the following basis -

- If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- If there is a discrepancy between words and figures, the amount in words will prevail unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to the points above.
- The amount stated in the proposal form, adjusted in accordance with the above mentioned procedure, shall be considered as binding, unless it causes the overall proposal price to rise, in which case the proposal price shall govern.

If the bidder does not accept the correction of errors, its bid will be rejected and the bid security may be forfeited.

17. Evaluation Process

DES shall appoint an Evaluation Committee (EC) to scrutinize and evaluate the technical and commercial bids received. The EC will examine the Bids to determine whether they are complete, responsive and whether the Bid format confirms to the Bid Document requirements. DES may waive any informality or nonconformity in a Bid which does not constitute a material deviation according to DES.

The evaluation process of the Bid Document proposed to be adopted by DES is indicated under this clause. The purpose of this clause is only to provide the Bidder an idea of the evaluation process that DES may adopt. However, The Director, DES reserves the right to modify the evaluation process at any time during the Tender process, without assigning any reason, whatsoever, and without any requirement of intimating the Bidder of any such change.

The committee constituted by DES shall evaluate the response to the tender process and all supporting documents. Criteria for Technical Evaluation of the bids which shall be followed under this procedure are as follows:

#	Technical bid Criteria	Points
1	Understanding of scheme “ Non Government Institutes for disabled children ” implemented by Social Justice and Special Assistant Department, GoM in detail.	25
2	Proposed methodology for Evaluation Study of “Non Government Institutes for disabled children” implemented by Social Justice and Special Assistant Department, GoM (Sampling method, Sample size, etc.)	25
3	<p>Proposed team composition (6 key members)</p> <p>a. Criteria for assigning marks</p> <p>i. Total experience of all 6 key members in evaluation/ sample survey.</p> <p>ii. Experience in conducting evaluation/ sample survey in development sector especially on Educational issues related to Disables.</p> <p>iii. Qualification :- Doctorate in Education/Statistics/Economics/Population Science or Post Graduate Degree in Education (For Disabled Children) of 6 key members</p> <p>iv. Team should be retained throughout the project. If member changes, it should be done with one month prior notice. In case of substitute replaced candidate should have similar qualification as mentioned in the bid.</p> <p>b. Conditions and methodology of assigning marks:</p> <p>i. None of the key member should be greater than 65 years of age.</p> <p>ii. Mandatory condition : The two members should consist of the following ; <u>one key member</u> should be post graduate in Statistics/Economics, and <u>one key member</u> must be MBBS with 5 years of experience is mandatory condition.</p> <p>Other four key members should have expertise in.</p> <ul style="list-style-type: none"> ➤ Special Education for Blind Children ➤ Special Education for Deaf & Mute ➤ School Education for Orthopedically Handicapped children ➤ Special School Education for Mentally Deficient children. <p>with 5 years experience each</p> <p>iii. Total experience of all 6 key members in the field of evaluation studies/sample surveys shall be calculated. The bidder with highest experience will get the highest marks. The total experience of each other bidder will be compared with the bidder having highest experience and proportionate marks shall be given to each of them.</p> <p>For non-compliance of b. (i) & (ii) conditions, 5 marks each shall be deducted.</p>	35
4	<p>Work plan:</p> <p>i. Work plan should be feasible and aggressive (maximum 180 days). The feasibility of the work plan shall be assessed activity wise by Evaluation Committee. The most aggressive and feasible work plan (in the eyes of Evaluation Committee) shall be given highest marks.</p> <p>ii. The bidders proposing work plan for more than 180 days, the deduction of marks would be done in the proportion of 2 marks for each additional 10 days or part thereof.</p>	15
Total		100

The Evaluation Committee shall invite each bidder to make a power point presentation as part of the technical evaluation. Bidder must submit soft copy of power point presentation. Bidder should carry all necessary original documents at the time of presentation. Presentation marks will be awarded on the basis of quality of content and the bidder who is found to show case the best quality in particular criteria defined above shall be awarded maximum marks, other bidders awarded marks on relative basis. In order to qualify technically, **Bidder must secure a minimum of 60% of total marks in technical evaluation after summing up. Only those Bidders who have a minimum score of 60 % of total marks in technical evaluation will be considered for opening of their Commercial Bid. Only the Bids qualifying the technical evaluation will be considered for commercial evaluation.**

The Bidder must possess the technical know-how and the financial ability that would be required to successfully provide the services sought by DES, GoM, Mumbai for the entire period of the contract. The Bidder's Bid must be complete in all respects, conform to all the requirements, terms and conditions and specifications as stipulated in the Bid Document.

There should be no mention of bid prices in any part of the Bid other than the Commercial Bids.

Directorate of Economics and Statistics, GoM, Mumbai reserve rights to negotiate with successful bidder.

18. Award Criteria

The technically qualified bidders will further be selected on the basis of QCBS (Quality and Cost Based Selection) method. Technical score would be assigned as per technical evaluation and Commercial Score would be calculated as ((Minimum commercial value of all the bidders/Commercial Value of the concerned bidder) * 100) and Final Score would be calculated as (0.55 * Technical Score) + (0.45 * Commercial Score). The Final score will be calculated as follows:

Example:

In order to qualify technically, bidders must secure minimum Technical Score of 60.

- The Final Normalized technical score of the Bidder shall be calculated as follows:

$$\text{Normalized Technical Score of a Bidder} = \frac{\text{Technical Score of that Bidder}}{\text{Score of the Bidder with the highest technical score}} \times 100$$

- Bidders Technical Score Calculation Normalized Technical Score:

Sr.No.	Bidder	Technical Score	Normalized Technical Score	Technical score to be considered
1	Bidder-1	88	(88/95)*100	93
2	Bidder-2	90	(90/95)*100	95
3	Bidder-3	80	(80/95)*100	85
4	Bidder-4	95	(95/95)*100	100

- Only technically qualified Proposals shall be considered for Financial bid Opening.

Evaluation of Financial Proposal

- a. The Normalized Financial score of the technically qualified bidders will be calculated, while considering the Financial quote given by each of the Bidders in the Financial Bid as follows:

$$\text{Normalized Financial Score of a Bidder} = \frac{\text{Lowest Financial Quote of Bidder} \times 100}{\text{Financial Quote of Bidder under consideration}}$$

- Bidders Financial Quote (In Calculation Normalized Financial lakhs) Score

Sr.No.	Bidder	Financial Quote (₹In thousand)	Normalized Financial Score	Financial Score to be considered
1	Bidder-1	110	(110/110)*100	100
2	Bidder-2	140	(110/140)*100	79
3	Bidder-3	160	(110/160)*100	69
4	Bidder-4	130	(110/130)*100	85

- b. The bid price will include all applicable taxes and shall be in Indian Rupees and mentioned separately.

Final score calculation through QCBS:

- a. The final score will be calculated through Quality and Cost selection method based with the following weight-age:

Technical: 55%

Financial: 45%

Final Score= (0.55*Normalized Technical Score)+ (0.45* Normalized Financial Score)

Sr. No.	Bidder	Bidders Normalized technical score	Weighted Technical score {column (3)*55}/100	Normalized Financial Final Score	Weighted Financial score {column (5)*45}/100	Final Score column (4)+ column (6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Bidder-1	93	51	100	45	96
2	Bidder-2	95	52	79	36	88
3	Bidder-3	85	47	69	31	78
4	Bidder-4	100	55	85	38	93

- b. The bidder with the highest Final score shall be treated as the Successful bidder. In the above example, **Bidder-1** will be treated as successful bidder.
- c. **In the event the Final scores are 'tied', the bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the project.**

The bidder with highest final score would be considered for award of contract. DES shall award the Contract to the selected bidder by issue of Letter of Award. Prior to the expiration of the period of proposal validity, the bidders will be notified in writing or by fax or email that their proposal has been accepted.

If the selected bidder does not sign the Contract and does not submit Performance Bank Guarantee within 15 days, the Letter of Award may be cancelled. The deadline may be extended only once on request by successful bidder.

19. Clarification of Bid

To assist in the examination, evaluation, and comparison of the Bids and qualification of the Bidders, DES may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder that is not in response to a request by DES shall not be considered, and DES's request for clarification and the response shall be in writing. If the Bid includes a financial proposal, no change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by DES in the evaluation of the Bids.

If a Bidder does not provide clarifications of its bid by the date and time set in DES's request for clarification, its bid shall be rejected.

20. Non-Material Non-Conformities

Provided that a bid is substantially responsive, DES may waive any non-conformity in the bid that does not constitute a material deviation, reservation or omission.

DES may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities in the bid related to documentation requirements. Requesting information or documentation on such non-conformities shall not be related to any aspect of the price of the bid. Failure of the Bidder to comply with the request may result in the rejection of its bid.

DES may rectify non-material non-conformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component.

21. Stamp Duty

The stamp duty payable for the contract shall be borne by the successful bidder.

22. Signing of Contract

The successful bidder is required to refer to the draft Contract Form (CF)/MoU, attached as Annexure J in this Bid Document, which will be considered as base document before signing the agreement between DES & Successful Bidder. Within 15 days of receipt of the letter of intent, the successful Bidders shall sign and date the Contract and return it to DES. One extension on bidder's request may be given by DES at its sole discretion. Successful bidder must sign on each page of all tender document including corrigendum.

Terms and Conditions of contract

1. Eligibility

All bidders in Group 1- category A1 & Group II-category A2, who are currently empanelled & have completed all the necessary formalities mentioned in the Government Resolution dated 22nd July, 2016 and 26th September, 2017 are eligible to apply for this tender. Bidders who have not complied all terms & conditions of RFP Ref. OAP/1116/EVL/277 dated 09th May 2016 & OAP/1116/EVL/679 dated 23rd December 2016 of empanelment before closing date of this RFP are not eligible to apply.

2. Terms and Conditions

All terms & conditions mentioned in the DES empanelment tender document no. OAP/1116/EVL/277 dated 09th May, 2016 and 23rd December, 2016 for empanelment as well as in this contract agreement shall be valid throughout the term of this contract agreement. In case of any friction between the terms & conditions mentioned in the tender document and contract agreement, the terms and conditions mentioned in the tender document shall prevail. All the commitments made by the bidder through correspondences for the completion of the tender process as well as during the presentation shall be applicable as part of this contract.

3. Performance Bank Guarantee

The successful bidder shall at his own expense, deposit with DES, within 15 days from the date of issuance of LoI the notification of award of the contract or prior to signing of the contract, whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) from any Scheduled or Nationalised bank as per the format given in this Bid Document, payable on demand, for the due performance and fulfilment of the contract by the bidder.

This Performance Bank Guarantee will be for an amount equivalent to 10% of contract value and shall be valid for 12 months. All charges whatsoever such as premium, commission, etc. with respect to the Performance Bank Guarantee shall be borne by the bidder.

The Performance Bank Guarantee format can be found in the Annexure I section of this document.

The Performance Bank Guarantee may be discharged/ returned by DES upon being satisfied that there has been due performance of the obligations of the Bidder under the contract. However, no interest shall be payable on the Performance Bank Guarantee. Bidders From Group II Category A2 are exempted for submitting Performance Bank Guarantee.

4. Payment Terms

Group I – Category A1 agencies: No advance payment will be made at any stage. TDS will be deducted as applicable at source. Payment shall be made within 45 days from the date of submission of invoice. The payment shall be made as follows:

Payment terms

#	Stages of Payment	Delivery wise payments percentage (including taxes)
1	On submission of raw data in electronic format along with canvassed filled in interviewed schedules- 1 st instalment	10 per cent of contract value including taxes.
2	On submission of final data, tables and acceptance of the same by DES- 2 nd instalment	20 per cent of contract value including taxes.
3	On submission of draft evaluation report covering detailed analysis, findings and recommendations - 3 rd instalment	20 per cent of contract value including taxes.
4	On acceptance of final report by the committee constituted – Last instalment	50 per cent of contract value including taxes.

For Group II – Category A2 agencies stages of payment will be decided mutually before signing of MOU.

5. Penalty (Please see Expected broad procedure (ii))

The successful bidder should adhere to the work plan strictly. Delay beyond 180 days shall attract penalty of ₹ 2000/- per week or part thereof (Period of 180 days will be calculated from the date of work order. No communication will be entertained in this regard). DES reserves the right to waive off penalty considering prevailing circumstances and the reasons for delay for which successful bidder is not responsible. If the final report of the study is not submitted as per the agreed condition and within the stipulated timelines, where the delay is on account of the successful bidder then the DES will withhold the last instalment. All penalties shall be deducted subject to a cap of 25 per cent of contract value.

6. Indemnity

The successful bidder agrees to indemnify and hold harmless DES, its officers, employees and agents (each a “Indemnified Party”) promptly upon demand at any time and from time to time, from and against any and all losses, claims, damages, liabilities, costs (including reasonable attorney’s fees and disbursements) and expenses (collectively, “Losses”) to which the Indemnified Party may become subject, in so far as such losses directly arise out of, in any way relate to, or result from any misstatement or any breach of any representation or warranty made by the successful bidder.

7. Force Majeure

The successful bidder shall not be liable for forfeiture of its Performance Guarantee, imposition of liquidated damages or termination for default, if and to the extent that it’s delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, “Force Majeure” means an event beyond the “reasonable” control of the successful bidder, not involving the successful bidder’s fault or negligence and not foreseeable. Such events may include Acts of God & acts of Government of India in their sovereign capacity.

For the successful bidder to take benefit of this clause it is a condition precedent that the successful Bidder must promptly notify DES, in writing of such conditions and the cause thereof within 5 calendar days of the Force Majeure event arising. DES or the evaluation committee appointed by DES shall study the submission of the successful bidder and inform whether the situation can be qualified one of Force Majeure. Unless otherwise directed by DES in writing, the successful bidder shall continue to perform its obligations as far as it is reasonably practical, and shall seek all reasonable alternative means for performance of services not prevented by the existence of a Force Majeure event.

In the event of delay in performance attributable to the presence of a force majeure event, the time for performance shall be extended by a period(s) equivalent to the duration of such delay. If the duration of delay continues beyond a period of 15 days, DES and the successful bidder shall hold consultations with each other in an endeavor to find a solution to the problem.

Notwithstanding anything to the contrary mentioned above, the decision of DES shall be final and binding on the successful bidder.

8. Termination of contract

DES may, without prejudice to any other remedy under this Contract and applicable law, reserves the right to terminate for breach of contract by providing a written notice of 15 days stating the reason for default to the successful bidder and as it deems fit, terminate the contract either in whole or in part:

- If the successful bidder fails to deliver any or all of the requirements of this evaluation study (more particularly described elsewhere in this tender document); or
- If there is more than 25 percent delay in the time frame as per activity chart proposed by bidder and accepted by DES; or
- If the successful bidder fails to perform any other obligation(s) under the contract.

Prior to providing a notice of termination to the successful bidder, DES shall provide the successful bidder with a written notice of 15 days instructing the successful bidder to cure any breach/ default of the Contract, if DES is of the view that the breach may be rectified.

On failure of the successful bidder to rectify such breach within 15 days, DES may terminate the contract by providing a written notice of 15 days to the successful bidder, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DES. In such an event the successful bidder shall be liable for penalty/liquidated damages imposed by DES.

In the event of termination of this contract for any reason whatsoever, DES is entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective continuity of the services which the successful bidder shall be obliged to comply with and take all available steps to minimize the loss resulting from that termination/ breach, and further allow and provide all such assistance to DES and/ or succeeding bidder, as may be required, to take over the obligations of the successful bidder in relation to the execution/ continued execution of the requirements of this contract.

9. Rights to Accept/Reject any or all proposals

Director, DES reserves the right to accept or reject any proposal and to annul the bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected bidder or bidders of the grounds for DES's action.

10. Fraud and Corruption

DES requires that Bidder must observe the highest standards of ethics during the execution of the contract. In pursuance of this policy, DES defines, for the purpose of this provision, the terms set forth as follows:

- (i) **“corrupt practice”** is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- (ii) **“fraudulent practice”** is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

- (iii) **“collusive practice”** is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
- (iv) **“coercive practice”** is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- (v) **“obstructive practice”** is
 - i. deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a DES investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or
 - ii. Acts intended to materially impede the exercise of DES’s inspection and audit rights.

If it is noticed that the Bidder has indulged into the Corrupt / Fraudulent / Unfair / Coercive practices,

- a) It will be a sufficient ground for DES to terminate the contract and initiate black-listing of the vendor.
- b) It will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract;
- c) It will sanction a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a DES-financed contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, a DES-financed contract; and
- d) It will have the right to require that a provision be included in bidding documents and in contracts financed by DES, a provision be included requiring bidders, suppliers and contractors to permit DES to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by DES.

In the event of the successful bidder being unable to service the contract for whatever reason, DES would evoke the PBG. Notwithstanding and without prejudice to any rights whatsoever of DES under the Contract in the matter, the proceeds of the PBG shall be payable to DES as compensation for any loss resulting from the Bidder’s failure to complete its obligations under the Contract. DES shall notify the successful bidder in writing of the exercise of its right to receive such compensation within 14 days, indicating the contractual obligation(s) for which the Bidder is in default.

DES shall also be entitled to make recoveries from the successful bidder's bills, performance bank guarantee, or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.

Part II – Annexures

Annexure A: Bid Cover Letter

Date: dd/mm/yyyy

To,

The Director,

Directorate of Economics & Statistics, Government of Maharashtra,

New Administrative Bldg., 7th floor, Opposite Mantralaya, Mumbai 400 032

Sub : Selection of bidder to conduct evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM

Ref : Tender No: EVL/1117/NGIDC/322, Dated 11th May, 2018.

Dear Sir,

Having examined the Bid Document (and the clarification / corrigendum issued thereafter, if any), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *conduct evaluation study of* “Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM

We attach hereto our responses to Technical requirements & commercial proposals as required by the Bid Document. We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to Directorate of Economics and Statistics, is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the DES in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the Bid Document (& subsequent clarification / corrigendum, if any) and also agree to abide by this tender response for a period of 180 days from the date fixed for bid opening. We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee and sign the contract in the form prescribed in the Bid Document.

We agree that you are not bound to accept any tender response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the tender response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organisation and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Signatory (with official seal)

Name :

Designation :

Address :

Telephone & Fax :

E-mail address :

Annexure B: Format to share Bidder's particulars and contact person's details

#	Description	Details (to be filled by the responder to the Bid Document)
Organisation/Institution Details:		
1.	Name of the Organisation/Institution	
2.	Official address & contact details	
3.	Phone No. and Fax No.	
4.	Service Tax Registration No.	
5.	Permanent Account Number (PAN) of the agency	
Authorised signatory:		
1.	Name	
2.	Title	
3.	Organisation/Institution address	
4.	Phone No.	
5.	Mobile No.	
6.	Fax	
7.	e-mail	
Secondary contact:		
1.	Name	
2.	Title	
3.	Phone No.	
4.	Mobile No.	
5.	Fax	
6.	e-mail	

Annexure C: Authorisation letter for attending pre-bid meeting

(To be provided on the letter head of Bidder)

No.....

Date.....

To,
The Director,
Directorate of Economics & Statistics,
Mumbai

Sub: Bid No..... due date.....

Sir,

We hereby authorize Dr./Mr./Ms.....as our authorized representative, to represent us on the following occasion:

i. Pre-bid Meeting to be held on.....at.....a.m./p.m.

Kindly permit him/her to attend the same.

Yours faithfully,

Signature:

Name of signatory:

Designation:

Rubber Stamp

Annexure D: Format for CV of 6 key staff members proposed

Please submit CV of 6 key staff members with **supportive documents** for all the details mentioned.

1	Name of the Staff				
2	Current designation in the organisation/or on hire basis				
3	Age as tender issuing date				
4	Proposed role in the evaluation study				
5	Educational Qualification (in chronological order with subject)				
6	Language proficiency	Language	Reading	Writing	Speaking
		English			
		Marathi			
		Hindi			
7	Total no. of years of work experience				
8	Total no. of years of relevant experience in evaluation/sample surveys				
9	Total no. of years of relevant Experience in development sector especially on Educational issues related to Disabled Children				

Note:

1. 3rd to 6th key staff members may or may not be full-time employee of the bidder. However, whenever his/her services are required, this key member should be available.
2. Supportive documents must be attached.
3. Bidder should carry all necessary original documents at the time of presentation.

Annexure E: Draft Format for activity wise work plan

#	Activity	Timelines							Total No. of weeks
		<Month 1>				<Month>			
		<week 1>	<week 2>	<week 3>	<week 4>	<week ..>	<week ..>	<week ..>	
1	Schedule Designing & Pilot survey along with final Approach Note								
2	Schedule finalisation								
3	To collect all necessary secondary data regarding the scheme from all concerned offices.								
4	Instruction set design and training to the field staff								
5	Actual field work (man days)								
6	Inspection								
7	Schedules Scrutiny								
8	Data entry in electronic form and Validations								
9	Tabulation and data analysis								
10	Draft report								
11	Final report								

Note:

- For an activity, please mention name of month and put tick in concern week.
- Work plan (maximum up to 180 days) with timelines covering
- Details of activities which shall be subcontracted (if any) and the names & address of sub contracted parties.

Annexure H: Format for Price Schedule

The Bidders have to fill the details for price schedule for conducting evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM in below format.

This annexure should be submitted strictly on the letter head duly filled in, signed and stamped. (Signature & stamp of authorized signatory on each page is mandatory).

Item	Description	Total Cost in Rs.
1	Submission of raw data (in electronic form) along with canvassed filled in interviewed schedules	
2	Submission of final data and all final tables as per tabulations plan	
3	Submission of draft evaluation report	
4	Final report and recommendations	
5	Total Costs (Item 1 to 4)	
6	Local taxes (as applicable)	
7	Grand Total	

Commercial proposal instructions:

The Bidder has to fill the details for price bid only in the **BoQ** format provided in the <https://mahatender.gov.in> portal.

Note:

- i. All the prices are to be entered in Indian Rupees (INR) ONLY.
- ii. The Bidder needs to account for all Out of Pocket expenses due to Boarding, Lodging and other related items.
- iii. Prices indicated in the schedules shall be including of all taxes, Levies, duties etc. It is mandatory to provide breakup of all type of applicable Taxes, Duties & Levies wherever asked for at the time of raising invoice. During the payment stage, DES reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies etc.
- iv. For the purpose of evaluation of Commercial Bids, DES shall make appropriate assumptions to arrive at a common bid price for all the Bidders. This however shall have no co-relation with the Contract value or actual payment to be made to the Bidder.
- v. The Contract Price shall be a firm lump sum not subject to any alteration.
- vi. The successful bidder shall be deemed to have satisfied itself as to the correctness and sufficiency of the contract price, which shall, except as otherwise provided for in the contract, cover all its obligations under the contract.
- vii. DES would make payments to the successful bidder as delivery. The payment would be done within 45 days from the date of submission of invoices.
- viii. Director, DES reserves the rights to waive aforementioned penalty considering prevailing circumstances.
- ix. In case there is a discrepancy between the amount specified in figures and words, the amount specified in words would prevail.
- x. No advance payment will be made at any stage.
- xi. TDS will be deducted as applicable at source.
TAN of DES :
GSTIN of DES : 27MUMD08726E1DH

Signature of Authorized Signatory (with official seal)

Name :

Designation :

Address :

Telephone & Fax :

E-mail address :

Annexure I: Performance Bank Guarantee

(For a sum of 10% of the value of the contract value)

Ref. No. :

Date :

Bank Guarantee No. :

To,

The Accounts Officer,
Directorate of Economics & Statistics,
8th Floor, Administrative Building,
Government Colony, Bandra (East),
Mumbai-400 051

Against Letter of Intent number _____ dated _____ relating to Tender No. EVL/1117/NGIDC/322 Conduct evaluation study of **“conducting evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM** (hereinafter called the 'LoI') and the contract to be entered into between the Directorate of Economics & statistics,

Govt. of Maharashtra, (hereinafter called "DES") and _____ (hereinafter called the Bidder), this is to certify that at the request of the Bidder we _____ Bank, are holding in trust in favour of -----, the amount of Rs. _____ (write the sum here in words) to indemnify and keep indemnified the DES against any loss or damage that may be caused to or suffered by the ----- by reason of any breach by the Bidder of any of the terms and conditions of the contract that will be entered subsequently (within 15 days) and/or in the performance thereof. We agree that the decision of -----, whether any breach of any of the terms and conditions of the contract and/or in the performance thereof has been committed by the Bidder and the amount of loss or damage that has been caused or suffered by ----- shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith on demand and without demur to -----.

We _____ Bank, further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfilment in all respects of the contract by the Bidder i.e. till _____ (hereinafter called the said date) and that if any claim accrues or arises against us _____ Bank, by virtue of this guarantee before the said date, the same shall be enforceable against us _____ Bank, notwithstanding the fact that the notice of any such claim is given to us _____ Bank, by ----- either before the said date or within

the enforcement period of six months thereafter. Payment under this letter of guarantee shall be made promptly, within one month of our receipt of notice to that effect from -----.

It is fully understood that this guarantee is effective from the date of the said LoI and that we _____ Bank, undertake not to revoke this guarantee during its currency without the consent in writing of -----.

We undertake to pay to ----- any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present guarantee being absolute and unequivocal. The payment so made by us under this guarantee shall be a valid discharge of our liability for payment there under.

We _____ Bank, further agree that ----- shall have the fullest liberty, without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the Bidder from time to time or to postpone for any time or from time to time any of the powers exercisable by ----- against the said Bidder and to forebear or enforce any of the terms and conditions relating to the said contract and we, _____ Bank, shall not be released from our liability under this guarantee by reason of any such variation or extension being granted to the said Bidder or for any forbearance by ----- to the said Bidder or for any forbearance and or omission on the part of ----- or any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision have the effect of so releasing us from our liability under this guarantee.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder.

Our liability under this Bank Guarantee shall not exceed and is restricted to Rs. _____ (Rupees _____ only).

Signature of Authorized Signatory (with official seal)

Date :

Place :

Name :

Designation :

Address :

Telephone & Fax :

E-mail address:

Signature of Witness 1

Signature of Witness 2

Name: _____ Name: _____

(Bank's common seal)

Annexure J: A. Draft Contract Form (CF) with Group I Category A1 empanelled agencies on Stamp Paper of ₹100

AGREEMENT MADE this _____ day _____ of 2018 at Directorate of Economics & Statistics, Government of Maharashtra, 8th Floor, Administrative Building, Government Colony, Bandra (E), Mumbai-400051

Between

The Director, Directorate of Economics & Statistics (DES), Planning Department, Government of Maharashtra, hereinafter referred to as FIRST PARTY (which term or expression, unless excluded by or repugnant to the subject or context, shall mean and include its successors-in office and assigns) of the First Part

AND

M/s _____, an organization registered under _____ act in India and having its registered office at _____ hereinafter referred to as SECOND PARTY” (which term or expression, unless excluded by or repugnant to the subject or context, shall mean and include its successors and permitted assigns) of the Second Part

NOW IT IS HEREBY AGREED between the parties hereto as follows:

And Whereas FIRST PARTY intends to conduct evaluation study of “conducting evaluation study of Non Government Institutes for disabled children implemented by Social Justice and Special Assistant Department, GoM”

The SECOND PARTY has accepted the contract on the terms and conditions set out in the tender document _____ dated _____ as well in the acceptance of tender no. _____ dated _____, which will hold good during period of this agreement.

Upon breach by the SECOND PARTY of any of the conditions of the agreement, the DES may issue a notice in writing, determine and put an end to this agreement without prejudice to the right of the Government to claim damages for antecedent breaches thereof on the part of the SECOND PARTY and also to reasonable compensation for the loss occasioned by the failure of the SECOND PARTY to fulfil the agreement as certified in writing by the DES which certificate shall be conclusive evidence of the amount of such compensation payable by the SECOND PARTY to the Government.

This agreement shall remain in force until final presentation as per expected important activity (e) has been proceed the contract unless and until the party decides to cancel the contract at any time upon giving 15 days’ notice in writing to the other party.

In witness whereof the said _____ hath set his hand hereto and the DES has on behalf of the Government of Maharashtra affixed his hand and seal thereto the day and year first above written.

Notice in connection with the contract may be given by DES, or any gazetted officer authorised by the DES.

In consideration of the payments to be made by the DES to the SECOND PARTY as hereinafter mentioned the SECOND PARTY hereby covenants with the DES to provide the Services and to remedy defects therein conformity in all respects with the provisions of the Contract.

The Contract value will become payable by DES to the SECOND PARTY under the provisions of the contract at the times and in the manner prescribed by the contract.

If subject to circumstances beyond control (Force Majeure) the contract fails to deliver the services in accordance with the conditions mentioned in the contract, the First Party shall at his option be entitled either.

SECOND PARTY should adhere to the work plan strictly. Delay beyond 180 days shall attract penalty of Rs. 2000/- per week or part thereof as per penalty clause and expected procedure (ii) condition should have been followed. DES reserves the right to waive off penalty considering prevailing circumstances and the reasons for delay for which SECOND PARTY is not responsible. If the final report of the study is not submitted as per the agreed condition and within the stipulated timelines, where the delay is on account of the SECOND PARTY then the DES will withhold the last instalment. All penalties shall be deducted subject to a cap of 10% of contract value.

If the DES has not received requisite evaluation report because of the delay caused by the Second Party, the performance Bank Guarantee shall be forfeited and no payments shall be effected full or part thereof to the Second Party.

Signed, sealed and delivered

By-----

For and on behalf of Directorate of Economics & Statistics, Planning Department, Government of Maharashtra

Signed, sealed and delivered

By-----

For and on behalf of the "<SECOND PARTY>",

Witnesses: (Name, Designation, Contact No. & Signature)

(1)

(2)

B. Draft MoU Form with Group II Category A2 empanelled agencies on Stamp Paper of ₹ 100

MEMORANDUM OF UNDERSTANDING (MoU)

For

Evaluation study of Non Government Institutes for disabled children Programme

Between

Directorate of Economics & Statistics, Planning Department, Government of Maharashtra,
Mumbai 400051.

and

< Name of the empanelled agency >

This MoU is entered into on this _____ day _____ of _____ at Directorate of Economics & Statistics, Government of Maharashtra, 8th Floor, Administrative Building, Government Colony, Bandra (E), Mumbai-400051

Between

The Director, Directorate of Economics & Statistics (DES), Planning Department, Government of Maharashtra, hereinafter referred to as FIRST PARTY (which term or expression, unless excluded by or repugnant to the subject or context, shall mean and include its successors-in office and assigns) of the First Part

AND

<Name of the Empanelled Organisation>hereinafter referred to as SECOND PARTY” situated at <Address of Empanelled Organisation>

The FIRST PARTY & SECOND PARTY are hereinafter collectively referred to as PARTIES.

And whereas:

The FIRST PARTY desires to carryout detailed evaluation study of **Non Government Institutes for disabled children Programme** implemented by the Social Justice & Special Assistance Department, GoM

1. In response to the Tender of FIRST PARTY, SECOND PARTY agreed to carry out evaluation study as mentioned in the tender document & bid submitted by the SECOND PARTY.
2. The SECOND PARTY agreed on to undertake the evaluation study for Rs./- (Rs. in words Only excluding all prevailing taxes and duties). The total contract value including prevailing taxes and duties is Rs./- (Rs. in words only **AT CURRENT TAXES.**) **This may change at the time of billing as per govt. norms and regulations).**

NOW IT IS HEREBY AGREED between the parties hereto as follows:

1. Objective, Methodology, Coverage, Sampling etc. of the study:

The Agency has already spelled out the various details of the study the proposal RFP reference No. OAP/1116/EVL/277 dated 09th May, 2016 & OAP/1116/EVL/679 dated 23rd December 2016 submitted to DES. These details are objectives, methodology, coverage, sampling, research tools, secondary data collection, and work schedule.

The Tender document is also a part of this MoU. The assignment will be completed in 180 days from the date of signing, barring any unusual circumstance or delay owing to circumstances not within our control.

2. Output:

The SECOND PARTY will submit report covering results & recommendations in English language. However, summary & recommendations will be submitted in both Marathi & English Language.

The Agency will present the draft report in stages, or one consolidated report for all projects together, depending on the total no. of the projects/sites, spread up of the project sites etc. The report will cover various aspects including Training, etc.

The agency will also submit a monthly report on the progress of the study on the last day of the calendar month.

The Agency will make available three hard copies of the report. A soft copy of the report will also be made available on CD.

3. Duration of MoU:

This MoU, has continued validity unless terminated by either PARTY.

4. Terms and conditions:

RFP reference No. OAP/1116/EVL/277 dated 09th May, 2016 & OAP/1116/EVL/679 dated 23rd December 2016 are the base document for this DES Tender including all terms, conditions and guidelines set forth. Agency is advised to go through the Planning Department-Government Resolution No मुमाअ1016/प्र.क्र.78/का-1417, dated 22nd July 2016 and Government Corrigendum No. मुमाअ1016/प्र.क्र.78/का-1417, dated 26th September, 2017 as well.

5. Force Majeure:

It will not be treated as default in performance of the obligations under this agreement, if such performance is prevented or delayed by events such as, but not limited to war, hostilities, revolutions, riots, civil commotion, strikes, lockouts, conflagration, epidemics, accidents, fire, wind, floods, droughts, earthquake or because of any other cause beyond the reasonable control of the parties affected, provided notice in writing of any such cause with necessary evidence that the obligations under the agreement is hereby affected or prevented or delayed is given within 30 days from the happening for the event and in case it is not possible to serve the notice within the said 30 days period, then within the shortest possible period without delay.

As soon as the cause for Force Majeure is removed, the party whose ability to perform its obligation has been affected will notify the other of such cessation of the actual delay incurred thereof. From the date of occurrence of a case of force majeure, obligations of the party affected shall be suspended during the continuance of any liability so caused, until the cause itself and the liability resulting there have been removed and the agreed time of completion of the respective obligations under this contract shall stand extended by a period equal to period of delay occasioned by such events.

Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting for a period of six months or more, then the two parties shall consult each other and decide regarding the future execution of this contract.

6. Termination of Services :

The DES reserves the right to terminate this Agreement with one month's prior notice. In such case, fees/amount payable to consultant shall be determined on the basis of completed work. No other claims from the Agency will be entertained by the DES and the decision of the DES on the consultation fees shall be final and binding on consultant.

7. Arbitration :

In case of any dispute in execution of the work, or interpretation of any conditions of the agreement, the parties can mutually decide to appoint an Arbitrator under the provisions of Arbitration & Conciliation Act 1996, and the decision of the Arbitrator shall be final and binding on both the parties.

8. Property of the DES:

All documents and reports prepared and delivered to the DES under this agreement while rendering the services shall become the property of the DES. The Agency will in no way be liable to any defect, damage or loss thereof, once the same has been delivered to the DES by the Agency.

9. Confidentiality:

a. The FIRST PARTY and the SECOND PARTY agree to hold in confidence all information/data designed by the SECOND PARTY as being confidential which is obtained from FIRST PARTY or Government Agency, created during the performance of the MOU and will not disclose the same to any third party without written consent of the FIRST PARTY or Government Agency.

b. The above confidential clause under this MoU excludes the information/data possessed by SECOND PARTY before entering into this MoU or independently developed and/or information already available through public domain.

10. Amendments to Agreement:

Any amendment to extension of this Agreement, in order to be valid, will be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first hereinabove mentioned.

For and Behalf of:

**The Director, Directorate of Economics
& Statistics, Govt. of Maharashtra, Mumbai.**

<Agency>.

Signature :

Signature :

Name :

Designation: Additional Director, Evaluation,
DES, Mumbai.

Name :

Designation: ,

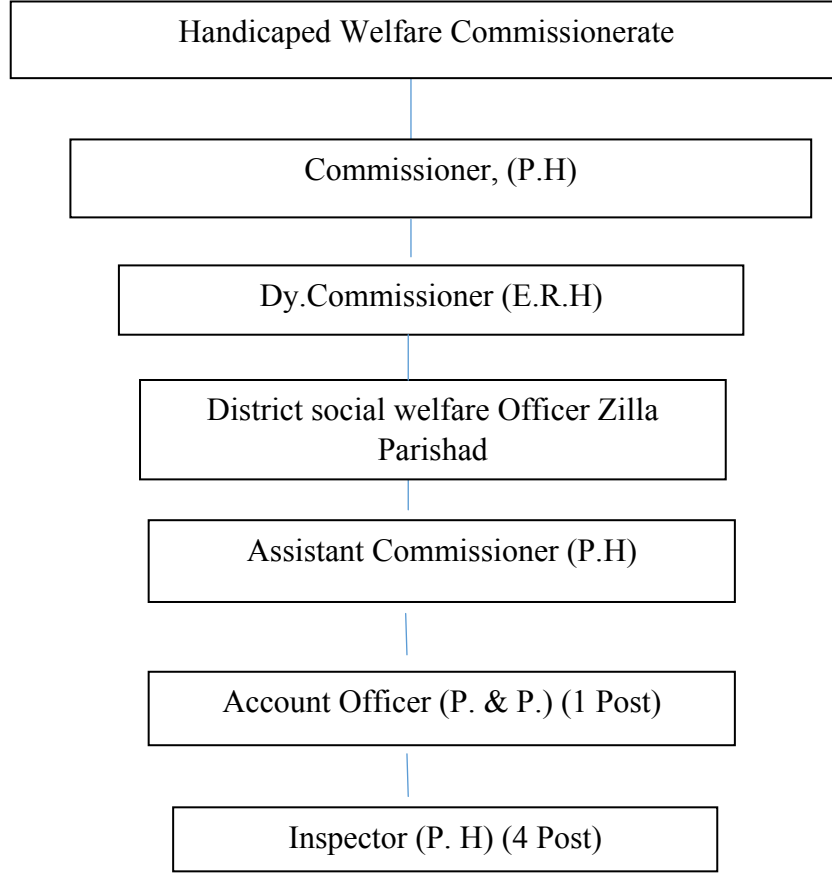
WITNESS (Name, Designation, Contact No. & Signature)

- 1.
- 2.

Annexure K: Check-list for the documents to be included

#	Documents to be submitted	Submitted (Y/N)
Technical Proposal - Envelope A		
1.	Annexure A: Bid Cover Letter	
2.	Online payment receipt of E.M.D. of Rs. 10,000/- & Online payment receipt of Tender Fee of Rs. 1,000/-	
3.	Annexure B: Format to share Bidder's Particulars and contact person's details	
4.	Annexure C: Authorisation letter for attending pre-bid meeting (To be provided on the letter head of Bidder)	
5.	Annexure D: Format for CV of 6 key staff members proposed	
6.	Annexure E: Draft Format for activity wise work plan	
7.	Annexure F: Brief Understanding of conducting evaluation study of Non Government Institutes for disabled children	
8.	Annexure G: Proposed methodology for evaluation study of conducting evaluation study of Non Government Institutes for disabled children	
Commercial Proposal - Envelope B		
9.	Annexure H: Format for Price schedule	
	Complete tender document with signature on each page	

Annexure L :Organisation Structure, Government Resolutions



- Following important Government resolution regarding the scheme.
GR.No.ईडीडी-२००३/प्र.क्र.३४०/भाग-३/सुधार-२, दि.१८/०८/२००४.
<https://www.maharashtra.gov.in/Site/Upload/Government%20Resolutions/Marathi/20040821114015001.pdf>
- **Scheme related Detail information will be available with the concerned department.**
 १. अपंगांच्या विशेष शाळा व कार्यशाळाकरिता शाळा संहिता १९९७.
 २. स्वयंसेवी संस्था मार्फत चालविण्यात येणाऱ्या अनुदानित अपंग शाळांची जिल्हा निहाय यादी.

Annexure M: Scheme related information

१.जिल्हानिहाय अनुदानित अपंगांच्या शाळा/कर्मशाळांची संख्या

क्र	जिल्हा/विभाग	विशेष शाळा संख्या/विद्यार्थी संख्या								एकूण शाळा	एकूण विद्यार्थी
		अंध	विद्यार्थी	मुकबधिर	विद्यार्थी	अस्थिव्यंग	विद्यार्थी	मतिमंद	विद्यार्थी		
१	मुंबई शहर	३	४२५	८	३२०	२	१५०	८	८५५	२१	१७५०
२	मुंबई उपनगर	०	०	११	४४०	१	११०	१०	५६५	२२	१११५
३	ठाणे *	१	३५	१६	६४०	०	०	९	४७०	२६	११४५
४	रत्नागिरी	०	०	२	८०	०	०	२	१८०	४	२६०
५	रायगड	०	०	२	८०	०	०	१	५०	३	१३०
६	सिंधुदूर्ग	०	०	१	४०	०	०	०	०	१	४०
कोकण विभाग		४	४६०	४०	१६००	३	२६०	३०	२१२०	७७	४४४०
७	पुणे	४	२९५	१९	८४०	६	४५०	१४	७४५	४३	२३३०
८	सातारा	१	५०	३	१२०	०	०	५	२१०	९	३८०
९	सांगली	०	०	८	३२०	०	०	८	२९०	१६	६१०
१०	कोल्हापूर	१	४०	८	३२०	०	०	६	२०७	१५	५६७
११	सोलापूर	३	११०	२२	९२०	६	२५०	१६	५८०	४७	१८६०
पुणे विभाग		९	४९५	६०	२५२०	१२	७००	४९	२०३२	१३०	५७४७
१२	नाशिक	२	९०	८	३२०	२	१००	४	३१५	१६	८२५
१३	धुळे	२	११५	४	१६०	२	८०	३	१००	११	४५५
१४	नंदुरबार	०	०	१	४०	०	०	२	५०	३	९०
१५	जळगांव	१	६०	७	२४०	०	०	४	१२५	१२	४२५
१६	अहमदनगर	२	६०	८	३२०	२	६५	२	८०	१४	५२५
नाशिक विभाग		७	३२५	२८	१०८०	६	२४५	१५	६७०	५६	२३२०
१७	औरंगाबाद	१	६०	५	२००	६	२००	३	२३०	१५	६९०
१८	जालना	१	७५	३	१२०	६	२२५	१	२७०	११	६९०
१९	बीड	१	३०	१०	४४०	९	३३०	११	६९०	३१	१४९०
२०	परभणी	०	०	५	२००	१५	५७०	४	९०	२४	८६०
२१	लातूर	२	८०	९	३६०	२४	९००	१८	९३०	५३	२२७०
२२	हिंगोली	१	५०	५	२००	६	२५५	३	११०	१५	६१५
२३	नांदेड	३	२९५	१४	५६०	२७	९३०	१२	५०९	५६	२२९४
२४	उस्मानाबाद	१	४०	१०	४००	६	२०५	३	१२०	२०	७६५
औरंगाबाद विभाग		१०	६३०	६१	२४८०	९९	३६१५	५५	२९४९	२२५	९६७४
२५	अमरावती	५	२९५	१३	५२०	२	९०	८	३४५	२८	१२५०
२६	बुलढाणा	१	४०	७	२८०	८	३२०	१	६०	१७	७००
२७	यवतमाळ	१	८०	१०	४४०	१४	४९०	२	७०	२७	१०८०
२८	अकोला	१	७५	२	८०	०	०	१	४०	४	१९५
२९	वाशिम	०	०	२	८०	४	१५०	०	०	६	२३०
अमरावती विभाग		८	४९०	३४	१४००	२८	१०५०	१२	५१५	८२	३४५५
३०	नागपूर	३	२२५	१५	६५०	४	१८०	१३	९९२	३५	२०४७
३१	वर्धा	२	९०	७	२८०	१	४०	२	९०	१२	५००
३२	भंडारा	०	०	३	१२०	२	८०	२	७५	७	२७५
३३	गोंदिया	०	०	१	४०	०	०	०	५०	१	९०
३४	चंद्रपूर	२	११५	५	२००	२	८०	१	३०	१०	४२५
३५	गडचिरोली	०	०	३	१२०	३	१३०	२	९०	८	३४०
नागपूर विभाग		७	४३०	३४	१४१०	१२	५१०	२०	१३२७	७३	३६७७
एकूण विभाग		४५	२८३०	२५७	१०४९०	१६०	६३८०	१८१	९६१३	६४३	२९३१३

*Thane including Palghar district

२. जिल्हानिहाय अनुदानित अपंगांच्या शाळा/कर्मशाळांची संख्या

क्र	जिल्हा/विभाग	विशेष कर्मशाळा संख्या/विद्यार्थी संख्या								एकूण शाळा	एकूण विद्यार्थी
		अंध	विद्यार्थी	मुकबधिर	विद्यार्थी	अस्थिव्यंग	विद्यार्थी	मतिमंद	विद्यार्थी		
१	मुंबई शहर	३	२९५	०	०	२	८०	१	७०	६	४४५
२	मुंबई उपनगर	२	२००	०	०	१	४०	३	९०	६	३३०
३	ठाणे *	१	४०	०	०	१	४०	२	१०६	४	१८६
४	रत्नागिरी	०	०	०	०	०	०	१	४०	१	४०
५	रायगड	०	०	०	०	०	०	०	०	०	०
६	सिंधुदूर्ग	०	०	०	०	०	०	०	०	०	०
कोकण विभाग		६	५३५	०	०	४	१६०	७	३०६	१७	१००१
७	पुणे	३	२४५	२	८०	१	४०	३	२४५	९	६१०
८	सातारा	०	०	०	०	०	०	२	६०	२	६०
९	सांगली	०	०	०	०	०	०	०	०	०	०
१०	कोल्हापूर	०	०	०	०	०	०	१	४०	१	४०
११	सोलापूर	१	४०	०	०	२	८०	१	५०	४	१७०
पुणे विभाग		४	२८५	२	८०	३	१२०	७	३९५	१६	८८०
१२	नाशिक	१	३०	०	०	०	०	२	८०	३	११०
१३	धुळे	०	०	०	०	२	८०	०	०	२	८०
१४	नंदुरबार	०	०	०	०	०	०	०	०	०	०
१५	जळगांव	१	३०	०	०	०	०	०	०	१	३०
१६	अहमदनगर	०	०	०	०	०	०	१	४०	१	४०
नाशिक विभाग		२	६०	०	०	२	८०	३	१२०	७	२६०
१७	औरंगाबाद	०	०	०	०	२	८०	१	५०	३	१३०
१८	जालना	०	०	०	०	०	०	०	०	०	०
१९	बीड	०	०	०	०	०	०	०	०	०	०
२०	परभणी	०	०	०	०	३	१३०	०	०	३	१३०
२१	लातूर	३	९०	०	०	५	२०५	१	५०	९	३४५
२२	हिंगाळी	०	०	०	०	०	०	०	०	०	०
२३	नांदेड	२	७५	०	०	५	२००	०	०	७	२७५
२४	उस्मानाबाद	०	०	०	०	१	४०	०	०	१	४०
औरंगाबाद विभाग		५	१६५	०	०	१६	६५५	२	१००	२३	९२०
२५	अमरावती	१	५०	०	०	४	१८०	०	०	५	२३०
२६	बुलढाणा	०	०	०	०	१	४०	०	०	१	४०
२७	यवतमाळ	०	०	१	४०	२	९०	०	०	३	१३०
२८	अकोला	०	०	०	०	०	०	०	०	०	०
२९	वाशिम	०	०	०	०	०	०	०	०	०	०
अमरावती विभाग		१	५०	१	४०	७	३१०	०	०	९	४००
३०	नागपूर	२	७५	०	०	३	१४०	४	२२५	९	४४०
३१	वर्धा	०	०	०	०	०	०	०	०	०	०
३२	भंडारा	०	०	०	०	३	१३०	०	०	३	१३०
३३	गोंदिया	०	०	०	०	१	४०	०	०	१	४०
३४	चंद्रपूर	०	०	०	०	१	४०	०	०	१	४०
३५	गडचिरोली	०	०	०	०	०	०	०	०	०	०
नागपूर विभाग		२	७५	०	०	८	३५०	४	२२५	१४	६५०
एकूण विभाग		२०	११७०	३	१२०	४०	१६७५	२३	११४६	८६	४१११

*Thane including Palghar district

3.Districtwise Population details (Year of CENSUS 2011)

Sr. no	District Name	Total District Population	District wise population disability	Percentage of disability population	Percentage of disability in district
1	Ahmednagar	4543159	120448	2.65	4.06
2	Akola	1813906	46535	2.56	1.57
3	Amravati	2888445	76630	2.65	2.58
4	Aurangabad	3701282	99199	2.68	3.35
5	Bhandara	1200334	44699	3.72	1.51
6	Beed	2585049	59868	2.32	2.02
7	Buldhana	2586258	73368	2.84	2.47
8	Chandrapur	2204307	78403	3.56	2.64
9	Dhule	2050862	57238	2.79	1.93
10	Gadchiroli	1072942	23986	2.23	0.81
11	Gondia	1322507	26572	2.01	0.90
12	Hingoli	1177345	30579	2.6	1.03
13	Jalgaon	4229917	137726	3.25	4.65
14	Jalna	1959046	66721	3.4	2.25
15	Kolhapur	3876001	109927	2.82	3.71
16	Latur	2454196	75927	3.09	2.56
17	Mumbai (Subarban)	9356962	242343	2.59	8.18
18	Mumbai II	3085411	98077	3.18	3.31
19	Nagpur	4653570	113941	2.45	3.84
20	Nanded	3361292	92293	2.74	3.11
21	Nandurbar	1648295	27765	1.68	0.94
22	Nashik	6107187	115668	1.89	3.90
23	Osmanabad	1657576	50492	3.05	1.70
24	Parbhani	1836086	62298	3.39	2.10
25	Pune	9429408	229882	2.44	7.76
26	Rajgarh	3634200	59301	1.63	2.00
27	Ratnagiri	1615069	34042	2.11	1.15
28	Sangli	2822143	92466	3.28	3.12
29	Satara	3003741	97087	3.23	3.28
30	Sindhudurgh	849651	23465	2.76	0.79
31	Solapur	4317756	115755	2.68	3.91
32	Thane *	11060148	251757	2.28	8.49
33	Wardha	1300774	29241	2.25	0.99
34	Washim	1197160	32255	2.69	1.09
35	Yawatmal	2772348	67438	2.43	2.27
Total		113374333	2963392	2.61	100

*Thane including Palghar district

4.Total Employee

अ.क्र	ठिकाण	अंघ		मुकबधिर		अस्थिव्यंग		मतिमंद	
१	मुंबई शहर	११९	५२	१२५	९०	४९	४९	२०२	१६५
२	मुंबई उपशहर	१३	१३	१७६	१७६	२०	२०	१५९	१५९
३	ठाणे	१९	१५	२४३	२००	८	५	९२	७९
४	रायगड	०	०	३२	२७	०	०	१६	४४
५	रत्नागिरी	०	०	३३	२७	०	०	३७	३०
६	सिंधुदूर्ग	०	०	२९	२६	०	०	०	०
७	नाशिक	३९	३६	११७	९४	२४	२१	१२८	९२
८	धुळे	५१	३९	७३	५८	२९	२५	१०६	९७
९	नंदूरवार	०	०	१२	११	०	०	३०	८
१०	जळगाव	३५	२६	८७	८५	०	०	५१	४९
११	अहमदनगर	२१	२१	१९३	१७५	८६	६६	३०	३०
१२	पुणे	१८५	८७	४०१	३०४	२०६	८८	३२०	२५३
१३	सातारा	१५	१५	६७	५३	०	०	८०	५४
१४	सांगली	०	०	१९५	१६७	०	०	१०८	८९
१५	सोलापूर	६३	५१	३६८	२३३	३८	३१	२७५	२५४
१६	कोल्हापूर	२१	१३	११९	१००	०	०	६७	४७
१७	औरंगाबाद	१९	१७	५०	४७	७८	५२	९२	८५
१८	जालना	३९	३६	३०	२७	६८	६०	५८	४७
१९	बीड	११	११	२५१	२१८	१५२	१३८	२६२	२५८
२०	परभणी	०	०	१४२	१२१	१८४	१३४	५१	३४
२१	हिंगोली	२७	२६	४३	४१	६२	५४	२९	२९
२२	नांदेड	१५९	१२४	२३९	२०९	३१५	२८५	१८०	१६२
२३	उस्मानाबाद	१५	१४	१५५	१४८	१०५	८५	१०३	१०१
२४	लातूर	३१	१८	२८०	२५६	२७६	१९२	३८६	३८१
२५	बुलढाणा	१८	११	१४३	१३२	११०	८५	२७	२१
२६	अकोला	२७	१९	३०	२३	०	०	८	५
२७	वाशिम	०	०	६०	५८	४६	४१	०	०
२८	अमरावती	१२०	९३	२०९	१६७	७७	३४	९४	७१
२९	यवतमाळ	२९	२२	१९२	१७०	२०२	११४	२९	२०
३०	नागपूर	१०४	५४	३८५	२९४	११०	७१	२४६	२२९
३१	वर्धा	३७	१९	९९	६४	१५	१०	२६	२४
३२	भंडारा	०	०	४५	३९	५३	४९	२९	१९
३३	गोंदिया	०	०	११	७	१५	०	०	०
३४	चंद्रपूर	४८	३७	१०२	९०	३७	२७	१७	१६
३५	गडचिरोली	०	०	६६	४६	४०	३५	४५	४०
३६	पालघर	०	०	९३	८२	०	०	४०	३२
एकूण		१२६५	८६९	४८९५	४०६५	२४०५	१७७१	३४२३	३०२४