

**DIRECTORATE OF ECONOMICS AND STATISTICS,
GOVT. OF MAHARASHTRA, MUMBAI
QUOTATION**

Ref. No. -01/2008-09

Sr.No.

Sealed Quotations are invited from the suppliers/manufacturers of Stationery, Printer Ribbons, Toner, Cartridges, Compact Discs, Printer Heads, Pen Drive Floppies and USP Ports for computer use to be supplied during the financial year 2008-09. The supplier/manufacturer can send their quotation for any item or for all the items mentioned below.

Sr. No.	Type of Items	Basic Price (Rs.)	Value Added Tax (Rs.)	Other Taxes if any (Rs.)	Other Charges if any (Rs.)	Total Price (Rs.)
1	2	3	4	5	6	7
Rate Per 1000 Sheets						
1	Continuous Stationery (a) Single Part (1+ 0) Plain 10" x 12" (70 GSM)					
Rate per Rim						
2	(a) Single Paper for HP Laser Jet Printer 210 x 297 mm plain (75 GSM A4) (Brilliant White)					
	(b) Single Paper for HP Laser Jet Printer 216 x 356 mm plain (75 GSM A4) (Brilliant White)					
Rate per Unit						
3	Dot Matrix Printer Ribbons (New)					
	a) Printer Ribbons for Wep HQ-1070 + DX					
	b) Printer Ribbons for Wep HQ-2000 Heavy Duty Dotmatrix					
	c) Printer Ribbons for Wep Printronix P7 Line Matrix Printer (P 7000 ULTRA Capacity)					
4	Samsung Laser Jet Toner Cartridge (New) ML1610 Laser Printer					
5	Tonner Cartridge for HP Leser Jet Q 6511 A for HPLJ 2420 DN (New)					
6	Tonner Cartridge for HP Laser Jet HP LJP 3005 DN Printer (New)					
7	Tonner Cartridge for HP Laser Jet 12 A Q 2612 A (HP 1020 +) New					
8	Samsung Laser Jet Toner Cartridge for CLX 3160 FN Printer COLOUR BLACK					
Rate per 10 floppies in plastic box						
9	Floppy Disk 1.44 MB Double Sided High Density 3.5" (Plactic Boxes with of Ten Floopies each)					

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1	2	3	4	5	6	7
Rate per Unit						
10	Compact Disk					
	a) Single(R) with Plastic Box. CD.-R 80X/700MB (Each CD with Plastic Box)					
	b) Multiple Write (R/W) , 80X/700MB CD-R/W 80/700MB 4x-10x					
	c) DVD COMPACT DISC					
11	a) Pen Drive (2 GB) Transcend Make					
	b) Pen Drive (8 GB) Transcend Make					
	c) USB Port (180 GB)					
	d) DAT Cartridge (72 GB) C 8010 A HP DAT 72 Data Cartidge					
12	Printer Heads (New)					
	a) EPSON LQ 1070+ Printer Head (24 Pin)					
	b) EPSON LQ 1150+ Printer Head (24 Pin)					
	c) TVS MSP 445 Printer Head (24 Pin)					
Rate per Unit						
13	Refurnish of printer Head					
	a) EPSON LQ 1070+ Printer Head					
	b) EPSON LQ 1150+ Printer Head					
	c) TVS MSP 335, 445 Printer Head					

Place :

Name of Vendor :

Name of Company

and Address :

Tel. No.

Date :-

Time :-

THE TERMS AND CONDITIONS OF THE QUOTATION

- 1) Tender document fee Rs. 250/- (Rs. Two Hundred Fifty only.) should be paid only by Crossed Demand Draft drawn in favour of 'Accounts officer, Directorate of Economics and Statistics' payable at Mumbai. This demand draft should be submitted along with the tender.
- 2) The payment of the goods will be made within 45 days from the date of delivery or submission of Bill whichever is later.
- 3) The plain type weight or EZR continuous stationery paper sheet size 15"x12" and for plain stationery size 10"x12" should be 70 GSM.
- 4) The EZR continuous stationery sheet should be with sprocket holes on both sides. The plain continuous stationery sheet should be with sprocket holes and a perforation on both sides.
- 5) Set of 25 continuous sheets should accompany as sample along with the quotation. This sample will be tested on this Directorates Line Printer/Hevy duty dot matrix printer. In case of failure of sample the quotation will be rejected.
- 6) All items mentioned in the Quotation are to be supplied to the Dy. Director (Computer), Directorate of Economics and Statistics, New Administrative Bldg., 4th Floor, EDP Centre, Madam Cama Road, Opp. Mantralaya, Mumbai – 400 032 within two weeks from the date of placement of purchase order.
- 7) The successful bidder of printer ribbon will have to supply one printer ribbon as sample which will be tested before placement of order. In case of failure of this ribbon the quotation will be rejected.
- 8) If the continuous stationery, Printer ribbons, Floppies, Toner Cartridge, Compact disc, Pen Drive, USB port supplied by the vendor is found defective or not found as per specifications, or unusable on computers the same will have to be replaced by the vendor without any extra cost.
- 9) A Certificate regarding the assurance of quality of the material to be supplied should be submitted at the time of delivery of material. If any discrepancy is noticed, the same material will have to be replaced by the vonder without any extra cost.
- 10) The quotations off successful bidder will be valid upto 31st March, 2009 from the date of opening.
- 11) The purchasing officer does not pledge himself to accept the lowest or any quotation and he is not liable to give reason for his action.
- 12) The quantity of each item is mentioned in the tender notice published in the Govt. Gazette . Howevr, the Directorate reserves the right to alter the quantities upto an extent of 25% of the indicated quantities.
- 13) Sealed quotation giving the requisite details as per the terms and conditions laid down by the office is to be addressed to the Purchasing Officer, Shri. A.R.Gadpalliwar, Deputy Director (ADM), Directorate of Economics and Statistics, Government of Maharashtra Administrative Bldg., 8th Floor, Near Chetna College, Govt. Colony, Bandra (East), Mumbai - 400 051 so as to reach him on or before 1/10/2008 upto 3.00 pm. The quotations will be opened on the same day at 3.30 p.m. if possible.