

NO.PCS/2009/EDP/19
Directorate of Economics and
Statistics, Govt. of Maharashtra,
EDP Centre, 4th Floor,
New Administrative Bldg.,
Opp. Mantralaya.
Mumbai – 400 032.

Date: 07/01/2010

To,

M/s.

Sub : Quotation for Computer Consumable items.

Sir,

The Directorate of Economics and Statistics, Mumbai has published the tender notice in the Maharashtra State Gazette dated 07 /0 1 / 2010 for the purchase of Stationery, A-4 plan and Legal paper, Printer Ribbons, Pen Drives,(2GB and 8GB,) DAT cartridge (72GB) for computer use.

2. As requested by you, a copy of blank quotation form along with terms and conditions of the tender is available on Govt. of Maharashtra's website (www.maharashtra.gov.in) as well as Directorate's website "http://mahades.maharashtra.gov.in" Please note that the quotation is to be submitted in the prescribed quotation form only. Quotation in different format will not be considered.

3. If you are interested and accept the Terms and Conditions of the tender, kindly send your quotation to the Dy. Director (Adm.), Directorate of Economics and Statistics, Administrative Bldg., 8th Floor, Near Chetna College, Govt. Colony, Bandra (E), Mumbai- 400 051 in sealed cover, subscribed thereon as "**Quotation for computer consumable items**" on or before 27 /01 /2010 up to 3.00 p.m.

Yours sincerely,

Deputy Director (Computer)
Directorate of Economics and Statistics,
Mumbai.

**DIRECTORATE OF ECONOMICS AND STATISTICS,
GOVT. OF MAHARASHTRA, MUMBAI
QUOTATION**

Ref. No. -01/2009-10

Sr.No.

Sealed Quotations are invited from the suppliers/manufacturers of Stationery, A-4 Plan and Legal Paper, Printer Ribbons, Pen Drive (2 GB and 8 GB), DAT Cartridge (72 GB), for computer use to be supplied during the financial year 2009-10.

Sr. No.	Type of Items	Basic Price (Rs.)	Value Added Tax (Rs.)	Other Taxes if any (Rs.)	Other Charges if any (Rs.)	Total Price (Rs.)
1	2	3	4	5	6	7
1	A-4 Single Paper for HP Laser Jet Printer					
	a)210 x 297 mm plain(75 GSM A-4) (Brilliant White)(Branded)					
	b)216 x 356 mm plain (75 GSM A-4) (Brilliant White) (Branded)					
2	Dot Matrix Printer Ribbons (New)-					
	a) Wep Printronix P7 LineMatrix Printer Ribbons P 7000 Ultra Capacity					
3	a) Pen Drive (2 GB) 2 GB, Transcend Make					
	b) Pen Drive (8 GB) 8 GB, Transcend Make					
	c) DAT CARTRIDGE (72 GB) C8010A HP HP DAT 72 Data Cartridge					

Name of Company

Name of Vendor :

and Address :

Tel. No.

Date :-

Time :-

Place :

THE TERMS AND CONDITIONS OF THE QUOTATION

- 1) The payment of the goods will be made within 45 days from the date of delivery.
- 2) The set 1 Rim A-4 Plain Paper should be accompany as sample along with the quotation. This sample will be tested on this Directorates Laser printer. In case of failure of sample the quotation will be rejected.
- 3) All other items mentioned in the tender notice are to be supplied to the Dy. Director (Computer), Directorate of Economics and Statistics, New Administrative Bldg., 4th Floor, EDP Centre, Madam Cama Road, Opp.Mantralaya, Mumbai – 400 032 within two weeks from the date of placement of purchase order.
- 4) The successful bidder of printer ribbon will have to supply one printer ribbon as sample which will be tested before placement of order. In case of failure of this ribbon the quotation will be rejected.
- 5) If the Printer ribbons, Pen Drive Dat cartridge, (72 GB) supplied by the vendor is found defective or not found as per specifications or unusable on computers the same will have to be replaced by the vendor without any extra cost.
- 6) A Certificate regarding the assurance of quality of the material to be supplied should be submitted at the time of delivery of material. If any discrepancy is noticed, then the same material will have to be replaced by the vendor without any extra cost.
- 7) The quotations will be valid upto 31 March 2010 from the date of opening.
- 8) The purchasing officer does not pledge himself to accept the lowest or any quotation and he is not liable to give reason for his action.
- 9) Tender without Tender fees (Crossed D.D. for Rs. 50/- in the name of Account Officer Directorate of Economics & Statistics., Mumbai.) will be disqualified.